
Contact Information

*Kentucky Division of Emergency
Management Planning Office*

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WATER AND WASTEWATER OPERATOR REPORTING REQUIREMENTS :

**Emergency Planning and Community Right
to Know Act (EPCRA)**

Annual 312 Reporting Requirements

Tier II Hazardous Material Inventory

Who Needs To Report:

Any facility storing or using any of the following at any time during the year:

- Chlorine: 100 lbs or greater
- Sulfur Dioxide 500 lbs or greater
- Anhydrous Ammonia 500 lbs or greater

When to Report:

- Report is due by March 1 of each year and covers chemicals on site at any time during the previous calendar year.

Who to Report To:

- Kentucky Emergency Response Commission (KYERC) plus appropriate fee
- Local Emergency Response Committee
- Local Fire Department with jurisdiction of facility location

Fees:

Publicly Owned Treatment Works	\$0
Privately Owned Facilities	\$250

TIER II
HAZARDOUS MATERIAL INVENTORY
FORMS

Form titled "Tier Two Emergency and Hazardous Chemical Inventory" with sections for Facility Identification, Owner/Operator Name, Emergency Contact, Reporting Period, Chemical Description, Physical and Health Hazards, Inventory, and Storage Codes and Locations. Includes checkboxes for various hazard types and a section for chemical descriptions.

Hardcopy and completion instructions available at : www.kyem.ky.

or

Form titled "Tier Two Emergency and Hazardous Chemical Inventory" with sections for Facility Identification, Owner/Operator Name, Emergency Contact, Reporting Period, Chemical Description, Physical and Health Hazards, Inventory, and Storage Codes and Locations. Includes checkboxes for various hazard types and a section for chemical descriptions.

Addresses for Tier II Submission:

- Kentucky Emergency Response Commission:
Boone National Guard Center, Frankfort, KY,
40601
- Local Emergency Planning Committee Address List can be found at:

<http://www.kyem.ky.gov/planning/saraplan.htm>

Note:

KYERC requires submission of signed hardcopy with appropriate fee. Tier 2 Submit may be used to generate the hardcopy.

Jefferson County accept electronic version.LEPC requires electronic submission. Contact other LEPCs and Fire Departments to determine if they

“EPA Tier 2 Submit” electronic version available free at :

www.epa.gov/emergencies/content/epcra/tier2.htm